

## How to submit work which involves answering questions

1. All work which involves answering questions must be submitted as pdf files in private chat (*unless you are specifically told otherwise*).
2. Please begin the filename with the unit and section number it comes from, followed by a capital letter to start an appropriate title and end with your full English name (e.g. 2.3 Solving a maze C... E...).
3. You are allowed to resubmit work but only once, the file name must have the word “Corrections” added on the end and you must:
  - a. Explain what is incorrect or missing.
  - b. Why you answered it incorrectly or missed something out (i.e. your thinking at the time)?
  - c. Why your answer is incorrect?
  - d. What is the correct answer?
  - e. Why is correct answer correct?
  - Also note that your original score will not be replaced, a second assignment will be added to your grade book with the same title followed by the word “Corrections”; therefore your actual score for the assignment will effectively be an average of your original and corrected scores.